



Equipment and Exhibitor Information

Company Name (This will also appear on your name badge & stand)		
Exhibitor Names (name badges will be printed for the names listed and available on the day of set up)		
Contact telephone number on the day		
Total Vehicles on the day (if known)		Every effort will be made to ensure your vehicle(s) are near your stand.
Details of items delivered prior to show. (Please include a brief description of items and how they will be delivered i.e. pallet or trolley).		
Preferred date of delivery		
Contact telephone number for any queries (prior to the show)		
Do you require assistance with heavy items / machinery on the day.	Yes or No	
If yes please give a brief description and advise if a fork lift will be required. (There is no charge for this service)		

All exhibitors are reminded to park at the rear of the offices to ensure we keep as many parking spaces for visitors.

Due to limited space we need to reserve the right to request vehicles are parked off site. Whilst we are hoping to avoid offsite parking we do have over flow car parks available should the need arise.

Roundstone Nurseries is a secure site and secure storage of items will be provided. Whilst every effort will be made to ensure care is taken at all times, all items placed on the Exhibition premises prior to and during the show will be at the risk of the exhibitor.

Roundstone Nurseries Ltd. do not accept responsibility for stock, equipment and machinery or other goods that may have been stolen or damaged whilst in transit and / or on the Exhibition site. Each Exhibitor should ensure adequate insurance is in place to cover any property that is brought onto the site of the Exhibition.